



Manager of Facilities

General Position Information: This position manages all aspects of the integrated facility operations and maintenance of a community college. This position is responsible for directing and overseeing the work of a large, multi-trade workforce engaged in activities associated with operations, maintenance and housekeeping of the various buildings on a college campus. Plans, oversees and coordinates the implementation of construction projects and participates in overall facilities planning.

Minimum Qualifications: It is essential that the right candidate have a Bachelor's Degree and four years' experience in facilities operations OR an eight year combination of education, training and management experience in facilities operations to include experience in the mechanical and construction trades. Experience preferred with state and local building codes, ordinances, regulatory requirements and maintenance standard, knowledge of budgeting cost estimating and fiscal management principles and procedures, knowledge of methods, practices, materials and equipment associated with building and mechanical and construction trades. Other credentials and significance experience maybe considered.

Compensation: Maine State Employees Association Supervisory Services Unit, Range 28, \$51,854 to \$59,384, salary commensurate depending on education and experience.

Application Process: Please submit cover letter, resume, unofficial transcripts and list three professional references by **Friday, June 19, 2015** to resume@wccc.me.edu or Tina Erskine, Director of Human Resource; Washington County Community College; One College Drive, Calais, ME 04619