

## Coordinator of Student Involvement & Engagement

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**Position Description:** The Coordinator of Student Involvement & Engagement is responsible for managing most aspects of student involvement/engagement and leadership initiatives, including oversight of the St. Croix Student Center and Outdoor Adventure Center (OAC). The Coordinator provides direction and supervision of the on-campus residential apartment complexes which generally house between 125-140 resident students. The Coordinator works closely with the Associate Dean, Director of Residential Life & Student Activities, as well as Adventure Recreation Faculty. This position is responsible for: educational, social and cultural programming through the St. Croix Student Center and Outdoor Adventure Center, and overall management of St. Croix Student Center and OAC. This is an in-residence, day, evening and weekend position that reports directly to the Associate Dean of Community Education and Student Affairs.

**Qualifications:** Bachelor's degree in an appropriate field; other credentials and significant and relevant experience may be considered. Preferred Qualifications: Master's degree in management, counseling, business with 4 years' experience working with the public. The right candidate will possess the necessary knowledge, skills and experience around CPR, First Aid, understanding of buildings and maintenance, problem solving skills, excellent oral and written communication skills and understand College policies and procedures.

**Compensation:** (\$34,522 - \$43,732) Salary commensurate with credentials and experience. 100% employer paid health for employees, dental insurance, vision insurance, Maine State Retirement or TIAA CREF, generous personal/sick time allowances, paid holidays, professional development, and free tuition within the MCCS.

**Application Deadline/ Process:** The application review process will begin at close of business Friday, June 24, 2016: Interested candidates should submit a cover letter, resume, copy of unofficial transcripts and list three professional references to [resume@wccc.me.edu](mailto:resume@wccc.me.edu) or to Robyn Leighton, Human Resource, Washington County Community College, One College Drive, Calais, ME 04619. *WCCC is an EO/AA Employer.*