

# Continuing Education, Community Service, & Non-Degree Seeking

One College Drive Calais, ME 04619 207-454-1000

Instate: 800-210-6932 Fax: 207-454-1018

## **Non-Matriculated Registration**

Submit completed form to Donna Geel, Assistant to the Academic Dean, at dgeel@wccc.me.edu.

Last Name:	First Name:				M.I.:			
Birth/Other Name:	Other Name: Email address:							
Mailing Address:			City:		State:	Zip:		
County: Phone Number: Mobile Phone Number: Social Security / Social Insurance Number: Social Security / Social Insurance Number:								
Gender*:	☐ Female	☐ Male	Birth Date:	use Form Required 1			s Of Age	
Ethnic Group* (Choose One): $\ \square$ Not			anic/Latino	☐ Hispanic/L	atino			
Race*:	☐ American Indian Or Alaska Native			☐ Asian	☐ Asian			
(Choose all	☐ Black Or A	African American	☐ White					
that apply)	☐ Native Hawaiian Or Other Pacific Islander *Optional-This Information Is Used For Reporting Purposes Only							
Your Reason For Enrolli		_	Or Certificate		_			
☐ Transfer To Another College ☐ Skills For Employment ☐ Other  I Have Been A Resident Of Maine Since (For Non-Educational Purposes)								
Are You A U.S. Citizen?							tate Tuition	
Registration Year		Term	☐ Fall	☐ Spring	☐ Summe	er		
COURSE CODE NUMBER & SECTION		COURSE TITLE			CREDITS	AUDIT/ REPEAT	OFFICE USE	
YOUR SIGNATURE INDI	CATES YOU HA	VE READ AND U	UNDERSTAND THI	E CONDITIONS STA	ATED ON THE	BACK OF TH	IIS FORM.	

Student Signature:

Date:



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### **Tuition Refunds**

Official drop/withdrawal means the student's timely and complete execution of documents required by the college to accomplish formal removal from, as appropriate to the context, the college or its course(s).

Within 6 calendar days of semester start 100%
Within 7-10 calendar days of semester start. 50%
After 10 calendar days of semester start. NO REFUND
Course is canceled by college. 100%

### **Terms & Conditions**

- Any change in your credit load may affect your academic standing (program/graduation requirements) as well as your eligibility for financial aid and/or veterans' educational benefits.
- You are responsible for the financial obligation related to your registered courses.
- If you have a disabling condition and wish to request accommodations in order to have reasonable access to our programs and services, you may register with Elizabeth Sullivan, Student Support Services Accessibility Specialist, at 454-1022.
- Students who have NOT paid their tuition and fees in full (or enrolled in the College payment plan) by the due date for the current term risk having their registration cancelled. Contact Heather Smale in Student Accounts regarding your bill at 454-1025.
- Student signature is required on the registration form.