

PROPOSAL

Washington County Community College is investigating the cost for a Computer Technology Classroom wiring redesign project. Due to budget constraints the college reserves the right to refuse any and all proposals. In addition, the college reserves the right to reject any or all bids and is not necessarily bound to accept the lowest bid if that bid is contrary to the best interest of WCCC.

Project Description/ Bid Submission Sheet:

WCCC is looking for a vendor to bid on a Computer Technology Classroom wiring redesign project. This project will move a server rack including network patch panels, network drops, and power from one corner of a self-contained computer technology classroom to another.

Details

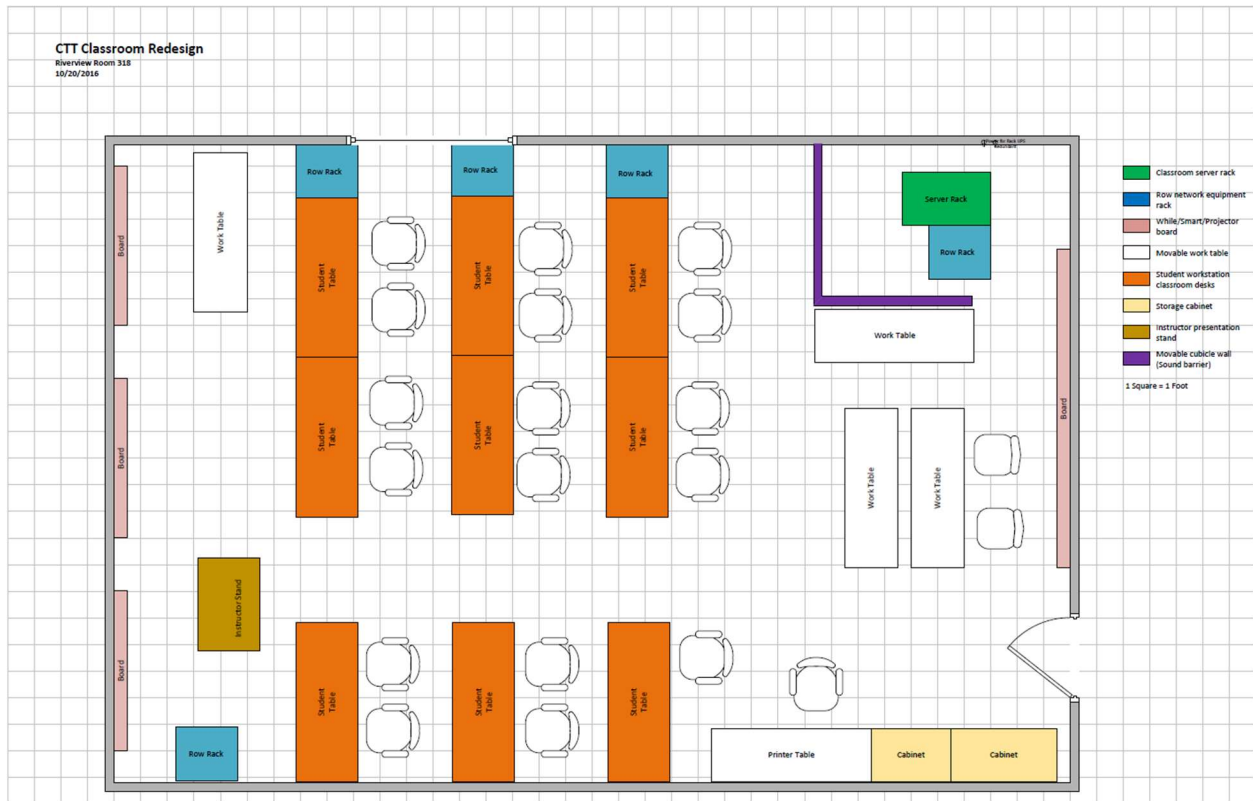
1. Move server rack from front right corner of classroom to rear left corner (as one is standing at the front of the classroom facing the back of the room).
 - a. New location has been marked with duct tape.
 - b. Rack should be raised on its pedestal feet once in location.
2. Before permanently positioning rack in its new location,
 - a. pull the two UPS plugs under the side wall of the rack closest to the wall outlets.
 - b. Remove the duct tape from the floor.
3. Completely remove the power circuit (power cable and outlet) from inside the rack (orange power line feed coming from ceiling and power outlet in the rack at the back bottom right).
4. Mount the second Tripp-Lite Power Distribution Unit power strip in the back right side of the rack (opposite the existing PDU) where the power cable and outlet used to be.
 - a. Plug this PDU into the upper UPS unit.
 - b. The existing PUD on the left is already plugged into the bottom UPS.
5. Install two power feeds from the breaker panel at the front of the classroom to outlets at the side wall near the rack's new location. (Approximate outlet location marked with duct tape.) The outlets should match the plugs of the two rack mounted UPS units in the rack (mounted in rack locations 11-12 and 13-14). This should include:
 - a. 2 new circuit breakers in the panel
 - b. Power running across the ceiling
 - c. Two outlets in the wall
 - d. Meet or exceed the amperage requirements of the UPS units
 - e. Matching the power connectors of the UPS units

Note: do not confuse the UPS units with the Power Distribution Units (PDU) mounted vertically in the pack of the pack. The PDU power strips will plug into the UPS units located in rack positions 11-12 and 13-14. The UPS units will plug into the room power outlets.

6. Remove the two existing patch panels from the computer rack. Do not reuse the patch panels. (However, leave them in the classroom to be used as instructional tools for students.)
7. Reconnect the 36 current network drops distributed throughout the classroom walls to the new patch panels in the new rack location.
 - a. Install new patch panels in the rack in the location of the current patch panels
 - b. Re-cable using either Cat5e UTP or better as required/recommended
 - c. All cables running from the ceiling to the rack should be contained in an appropriate conduit (see existing installation).
 - d. Cabling should be organized, neatly run and secured appropriately.

- e. Wall jacks and panel ports should be correctly labeled
 - f. All cable runs should be tested.
8. Install 4 additional network drops approximately in the middle of the back wall of the classroom (Under the white board, under the clock). Space the drop between the bottom of the whiteboard and the floor.
9. Install 4 additional network drops in the side wall towards the front of the room approximately between the power panel and the 110 wall outlet to the left of the panel. (Standing at the front of the classroom facing the back, it's the wall on the right.) These drops can be about two feet off the floor.
10. There are three network connections that are not contained in the classroom. The drops for these connections will need to be moved to the new rack location and reconnected:
 - a. Spectrum cable internet connection
 - b. The drop for the WCCCPublic connection (Cat5e UTP)
 - c. The drop running to the instructor's office across the hall. (Currently in port 37 of the existing patch panel.)
11. Determine where the two unlabeled network drops under the smart board at the front of the classroom go.
12. Clean-up
 - a. Remove and dispose of all old cables
 - b. Replace the ceiling tiles in the old rack location (no holes).
 - c. Leave the old patch panels in the classroom.

Floor Plan



Please contact Ashley Macdonald at (207) 454-1023, for additional information

Total Cost _____

Bid sheet submitted by _____

Project must be completed by: June 30, 2019

Send response to the attention of A. Macdonald, no later than Friday, June 7, 2019 at 9:00 a.m.

Thank you for your assistance.

SUBMISSION REQUIREMENTS:

A. Bid Opening: Bids will be opened at WCCC, One College Drive, Calais, Maine 04619

Closing Date/Time: Friday, June 7, 2019 at 9:00 a.m.

B. Identification of Bid Envelope: The bid should be submitted on the Product Specification/Bid Submission Form provided. If additional space is required, please attach a separate sheet. The form should be signed and returned in an envelope that is sealed and clearly identified as follows:

Enclosed: Quotation #WC1901

Attention: A. Macdonald, Business Manager

C. Insurance: The Contractor is required to provide WCCC a certificate of insurance evidencing coverage of broad comprehensive liability insurance in the minimum amount of Four Hundred Thousand Dollars (\$400,000). Contractor must also provide evidence of workers' compensation insurance for all workers. Proof of all required insurance coverage must be submitted with the proposal response.

D. Variations/Alternative Specifications: Specifications given are used to indicate the quality and characteristics of products that will be satisfactory. Bids offering equal or alternative products will be considered for award if such items are clearly identified in the bid and are determined by WCCC to be of equal value in all material respects to the item specified.

Unless the vendor clearly indicates in the bid that they are offering an "equal" or "alternative" product, the bid shall be considered as offering the items as specified.

Bidders are required to provide details and specifications sheets for any Product submitted as "equal" or "alternative".

E. Bid Proposal Amount: The bid proposal amount shall be the net price per unit, Including shipping and handling F.O.B. Destination, Washington County Community College, Calais, Maine.

F. Obligations: Vendor is to assure that all contractors meet state, federal, and OSHA guideline and codes, as applicable. As well as the following Bid Notices:

**NOTICE TO VENDORS AND BIDDERS:
STANDARD TERMS AND CONDITIONS APPLICABLE TO ALL MCCS CONTRACTS**

The following standard contracting terms and conditions are incorporated and shall become a part of any final contract that will be awarded by any college or other operating unit of the Maine Community College System (collectively "MCCS"). These terms and conditions derive from the public nature and limited resources of the MCCS. MCCS DOES NOT AGREE TO:

1. Provide any defense, hold harmless or indemnity;
2. Waive any statutory or constitutional immunity;
3. Apply the law of a state other than Maine;
4. Procure types or amounts of insurance beyond those MCCS already maintains or waive any rights of subrogation;
5. Add any entity as an additional insured to MCCS policies of insurance;
6. Pay attorneys' fees, costs, expenses or liquidated damages;
7. Promise confidentiality in a manner contrary to Maine's Freedom of Access Act;
8. Permit an entity to change unilaterally any term or condition once the contract is signed; and
9. Automatic renewals for term(s) greater than month-to-month.

By submitting a response to a Request for Proposal, bid or other offer to do business with MCCS, YOUR ENTITY UNDERSTANDS AND AGREES THAT:

1. The above standard terms and conditions are thereby incorporated into any agreement entered into between MCCS and your entity; that such terms and condition shall control in the event of any conflict with such agreement; and that your entity will not propose or demand any contrary terms;
2. The above standard terms and conditions will govern the interpretation of such agreement notwithstanding the expression of any other term and/or condition to the contrary;
3. Your entity will not propose to any college or other operating unit of the MCCS any contractual documents of any kind that are not in at least 11-point font and completely contained in one Word or PDF document, and that any references to terms and conditions, privacy policies or any other conditions referenced outside of the contract will not apply; and
4. Your entity will identify at the time of submission which, if any, portion or your submitted materials are entitled to "trade secret" exemption from disclosure under Maine's Freedom of Access Act; that failure to so identify will authorize MCCS to conclude that no portions are so exempt; and that your entity will defend, indemnify and hold harmless MCCS in any and all legal actions that seek to compel MCCS to disclose under Maine's Freedom of Access Act some or all of your submitted materials and/or contract, if any, executed between MCCS and your entity.