REQUEST FOR QUOTATION WC1904 **5/29/2019**

Washington County Community College
ONE COLLEGE DRIVE, CALAIS, ME
PHONE: (207) 454-1023 FAX (207) 454-1026

PROPOSAL

Washington County Community College is investigating the cost to remove existing carpet and install new VCT Tile in room #115. Due to budget constraints, the college reserves the right to refuse any and all proposals. In addition, the college reserves the right to reject any or all bids and is not necessarily bound to accept the lowest bid if that bid is contrary to the best interest of WCCC.

Project Description/ Bid Submission Sheet:

- Remove & dispose of old flooring in room #115
- Prep floor
- Install Armstrong Excelon Vinyl Tile. No subsitutes will be excepted, color will be determined after bid is awarded.
- Project will need to be completed by July 31st 2019.

Please contact Richard Ramsey at (207) 454-1067, for additional information

Total Cost _____

Bid sheet submitted by _____

Project must be completed by: Wednesday July 31st 2019.

Send response to the attention of Ashley Macdonald, no later than Friday June 14th at 9:00 a.m.

Thank you for your assistance.

REQUEST FOR QUOTATION WC1904 **5/29/2019**

SUBMISSION REQUIREMENTS:

A. Bid Opening: Bids will be opened at WCCC, One College Drive, Calais, Maine 04619

Closing Date/Time: Friday, June 14th, 2019 at 9:00 a.m.

B. Identification of Bid Envelope: The bid should be submitted on the Product Specification/Bid Submission Form provided. If additional space is required, please attach a separate sheet. The form should be signed and returned in an envelope that is sealed and clearly identified as follows:

Enclosed: Quotation #WC1904
Attention: Ashley Macdonald, Business Manager

C**. Insurance:** The Contractor is required to provide WCCC a certificate of insurance evidencing coverage of broad comprehensive liability insurance in the minimum amount of Four Hundred Thousand Dollars ($400,000). Contractor must also provide evidence of workers' compensation insurance for all workers. Proof of all required insurance coverage must be submitted with the proposal response.

D. Variations/Alternative Specifications: Specifications given are used to indicate the quality and characteristics of products that will be satisfactory. Bids offering equal or alternative products will be considered for award if such items are clearly identified in the bid and are determined by WCCC to be of equal value in all material respects to the item specified.

Unless the vendor clearly indicates in the bid that they are offering an "equal" or "alternative" product, the bid shall be considered as offering the items as specified.

Bidders are required to provide details and specifications sheets for any Product submitted as "equal" or "alternative".

E. Bid Proposal Amount: The bid proposal amount shall be the net price per unit, Including shipping and handling F.O.B. Destination, Washington County Community College, Calais, Maine.

F. Obligations: Vendor is to assure that all contractors meet state, federal, and OSHA guideline and codes, as applicable. As well as the following Bid Notices:

NOTICE TO VENDORS AND BIDDERS:
STANDARD TERMS AND CONDITIONS APPLICABLE TO ALL MCCS CONTRACTS

The following standard contracting terms and conditions are incorporated and shall become a part of any final contract that will be awarded by any college or other operating unit of the Maine Community College System (collectively "MCCS"). These terms and conditions derive from the public nature and limited resources of the MCCS. MCCS DOES NOT AGREE TO:

1. Provide any defense, hold harmless or indemnity;
2. Waive any statutory or constitutional immunity;
3. Apply the law of a state other than Maine;
4. Procure types or amounts of insurance beyond those MCCS already maintains or waive any rights of subrogation;
5. Add any entity as an additional insured to MCCS policies of insurance;
6. Pay attorneys' fees, costs, expenses or liquidated damages;
7. Promise confidentiality in a manner contrary to Maine's Freedom of Access Act;
8. Permit an entity to change unilaterally any term or condition once the contract is signed; and
9. Automatic renewals for term(s) greater than month-to-month.

By submitting a response to a Request for Proposal, bid or other offer to do business with MCCS, YOUR ENTITY UNDERSTANDS AND AGREES THAT:

1. The above standard terms and conditions are thereby incorporated into any agreement entered into between MCCS and your entity; that such terms and condition shall control in the event of any conflict with such agreement; and that your entity will not propose or demand any contrary terms;
2. The above standard terms and conditions will govern the interpretation of such agreement notwithstanding the expression of any other term and/or condition to the contrary;
3. Your entity will not propose to any college or other operating unit of the MCCS any contractual documents of any kind that are not in at least 11-point font and completely contained in one Word or PDF document, and that any references to terms and conditions, privacy policies or any other conditions referenced outside of the contract will not apply; and
4. Your entity will identify at the time of submission which, if any, portion or your submitted materials are entitled to "trade secret" exemption from disclosure under Maine's Freedom of Access Act; that failure to so identify will authorize MCCS to conclude that no portions are so exempt; and that your entity will defend, indemnify and hold harmless MCCS in any and all legal actions that seek to compel MCCS to disclose under Maine's Freedom of Access Act some or all of your submitted materials and/or contract, if any, executed between MCCS and your entity.

-Please proof read and insert a bid number where needed. Right now the bid number is WC1904and is in 4 places.

-Do a yellow page search for any others in our area, and add any that you find to this document

-And put ad in the advertiser for this week using the bid due date included in this document, copy the add proof and attach it to this document and then send the updated document back to me via e-mail

-Please mail this document to the following vendors:

Home Depot
650 Stillwater Avenue
Bangor, ME 04401

One Stop Home Repair
90 Stillwater Ave.
Orono, ME 04473

Carpet One
42 Gilman Road
Bangor, Maine 04401

American Carpet
242 Miller St
Bangor, ME 04401

Red Beach Custom Flooring
1589 River Road
Calais, Maine 04619

Alan Ellsmore
P.O. Box 681
19 Franklin Street
Calais, Maine 04619

Cyrious Tile, Inc.
333 Brunswick Street
Old Town, Maine 04468

Paul G White Interior Solutions
1222 Hammond Street
Bangor, Me 04401