Washington County Community College
Calais, Maine
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2026 ANNUAL SECURITY & FIRE SAFETY REPORT

Updated September 27, 2026



Washington County Community College
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ONLINE ACCESS

Read the full text of this report online at:

www.wccc.me.edu/clery

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LETTER FROM THE PRESIDENT



At Washington County Community College (WCCC), your safety and security are our highest priorities. Creating and maintaining a safe campus is a shared responsibility that requires collaboration from our entire community. We are grateful for your vigilance and commitment to this important effort. Together, through a community-wide approach, we can ensure that WCCC remains a secure and welcoming place for everyone.

Campus safety is a shared responsibility that depends on all of us staying alert and aware. By recognizing and reporting potential threats or hazards, you help us strengthen our safety and security efforts. If you see something, please say something. Your awareness and willingness to speak up could provide the crucial information needed to prevent or resolve a potentially unsafe situation.

During the past year, WCCC adopted CORAM as its Emergency Management System, replacing Vigilance. CORAM enables every employee to report an emergency immediately and, when necessary, activate campus-wide emergency alerts. The College also installed public Stop the Bleed kits near AED and Narcan stations.

In September 2025, WCCC observed National Campus Safety Awareness Month with Campus Safety Week. Activities included reviews of emergency procedures and RAVE Alert settings; safety, Until Help Arrives, active-threat, and emergency-alert training; a campus-wide lockdown drill; and fire drills in both campus apartment buildings.

Our Annual Safety and Security Report offers essential information about the safety and security of our campus. We encourage you to review its contents, as the guidance it provides may be vital to your personal safety while at the College. By staying informed and engaged, we can continue working together to strengthen prevention measures and keep our campus community safe.

Susan L. Mingo
President

CLERY ACT

Annual Safety and Security Report

The Washington County Community College (WCCC) Annual Safety and Security Report is published in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act ("Clery Act"), the Higher Education Opportunity Act of 2008, the Violence Against Women Act (VAWA), and the Stop Campus Hazing Act of 2024. This report includes statistics for the previous three years concerning reported crimes that occurred on campus and on public property within, or immediately adjacent to and accessible from the campus. The statistics include crimes reported directly to local law enforcement agencies and to "campus security authorities." Campus security authorities are defined by the Clery Act as college officials who have "significant responsibility for student and campus activities, including, but not limited to, student services, residence life, and the campus safety and security team. The report also includes institutional procedures concerning campus safety and security, alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters. These processes are reviewed annually to assess their effectiveness and compliance with applicable statutes.

The full text of this report is available online at *www.wccc.me.edu/clery.*

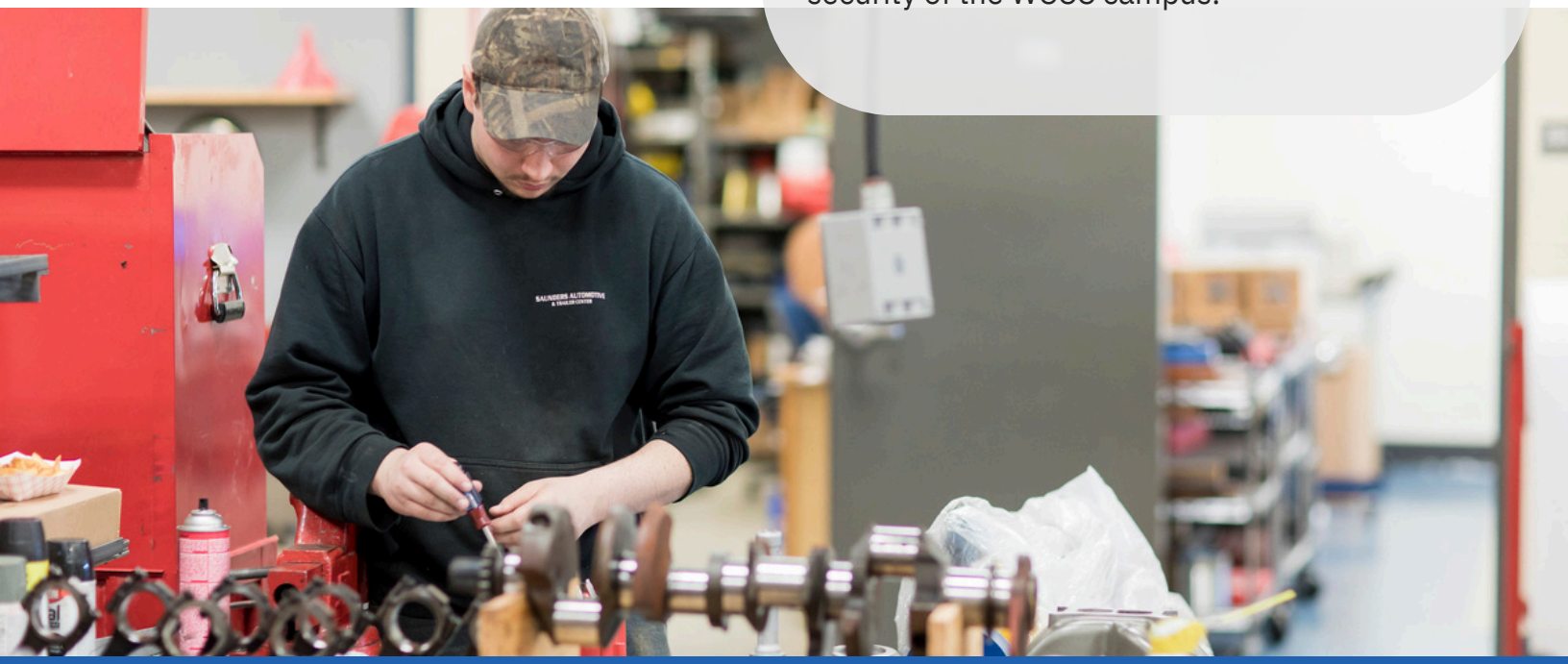
OVERVIEW

The policies and procedures outlined in this report are provided as part of WCCC's commitment to safety and security on campus and are in compliance with the Clery Act of 1998. WCCC is a public college located in Calais, Maine, and is one of seven campuses that comprise the Maine Community College System (MCCS). There are approximately 700 students enrolled at the College, which employs approximately 60 faculty and staff members.

Recent improvements to campus safety and emergency preparedness include:

- CORAM replacing Vigilance as the College Emergency Management System;
- the ability for every College employee to immediately report emergencies and activate campus-wide alerts when necessary;
- public Stop the Bleed kits near AED and Narcan stations across campus; and
- Campus Safety Week in September 2025, including safety training, a campus-wide lockdown drill, and fire drills in both campus apartment buildings.

The Campus Safety Committee meets monthly to discuss matters related to the safety and security of the WCCC campus.





CLERY ACT REPORTING

Publication of this annual report is mandated by federal law. The annual crime statistics were compiled through the Office of Enrollment Management and Student Services. The report includes statistics for the previous three years concerning crimes that occurred on campus and were reported to local law enforcement agencies and to "campus security authorities" or designated campus officials. Additionally, these statistics include people referred for campus disciplinary action for categories required under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, including liquor and drug law violations and illegal weapons possession. Statistical information for certain off-campus locations or property owned or controlled by the College, as well as public property within or immediately adjacent to and accessible from campus, are collected or requested from local police departments.

Each fall, e-mail notification is made to the WCCC community (faculty, staff, and enrolled students) to distribute the Campus Crime and Safety Report. The report is also included on the Human Resources and prospective student web pages to inform prospective employees and students. The crime statistics tables in this report are reflective of the requirements mandated by federal law for compiling this annual publication. The annual crime statistics compiled in this report originate with data kept by the Office of Enrollment Management and Student Services.

For questions regarding this report or to obtain a paper copy please contact the Campus Safety Office at (207) 454-1050. This report, including crime statistics, is updated annually and published to the campus community by October 1.

DAILY CRIME LOG

The WCCC Campus Daily Crime Log is available by contacting the Dean of Student Services Office at 207-454-1000 during regular business hours.

REPORTING OF AN EMERGENCY OR A CRIME

Please read the information to learn how to prevent and report crime and practice safe behavior. We ask for your assistance in making the WCCC Community a safe place to learn. Remember that emergencies should be reported directly to Calais Police Department who in turn, contact WCCC personnel.

Send Anonymous Campus Safety Tips online at www.wccc.me.edu/safety-and-security
Reminder: IF YOU ARE INVOLVED WITH AN ACTUAL EMERGENCY call 911 and notify 207-454-1099 as soon as it is safe to do so.
For non-life threatening emergencies, contact 207-454-1099 for assistance.

Crime and emergencies can be reported by contacting any of the following authorities, 24 hours a day.	
Calais Police Department	911 or (207) 454-2751
Calais Fire Department	911 or (207) 454-7400
Emergency Medical Services Ambulance	Emergency: 911 Non-Emergency: (207) 454-7400
Non-Life Threatening Campus Emergencies	(207) 454-1099 or Ext. 1099 from Campus Phone
Designated Campus Security Authorities	Resident Assistants: 207-214-5192 Professional Housing Staff: 207-904-0194 Dean of Students Office: 207-454-1032
Anonymous Safety Concern Reporting	www.wccc.me.edu/safety-and-security
Students and Employees involved in an accident on campus should complete an accident report form in the Business Office as soon as safely and reasonably possible following the incident.	



WCCC CAMPUS RESOURCES

WCCC Campus Resources	
Counseling Services	To schedule an appointment with a counselor, contact the Associate Dean or Dean of Students, ncote@wccc.me.edu or tstoldt@wccc.me.edu
Title IX Coordinator	Dean of Student Services Dr. Tyler Stoldt (207) 454-1032 - tstoldt@mainecc.edu
Student Code of Conduct	Associate Dean of Student Services Nichole Cote (207) 454-1012 - ncote@mainecc.edu
Accessibilities/Student Accommodations	Kieve Leeman (207) 454-1093 kleeman@wccc.me.edu
Confidential Resource Advisor	207-629-4095 mccscra@mainecc.edu
Mental Health Crisis Hotline	24/7 Crisis Services (888) 568-1112
Affirmative Action Officer	Tatiana Osmond (207) 454-1094

WCCC Off-Campus Resources	
Aroostook Mental Health Center 127 Palmer Street Calais, ME 04619	(207) 454-0775
Maine Coalition Against Sexual Assault (MeCASA)	24 hour statewide sexual assault crisis and support line 1-800-871-7741 (voice) 711 (Maine Relay)
Maine Coalition to End Domestic Violence	Statewide Domestic Abuse Helpline 1-800-437-1220
Calais Police Department 312 North Street Calais, ME 04619	(207) 454-2751 or 911 for emergencies
Calais Community Hospital 24 Hospital Lane Calais, ME 04619	(207) 454-7521
Pine Tree Legal Services - Machias Office	(800) 255-8656



TIMELY WARNINGS AND EMERGENCY NOTIFICATIONS

WCCC is committed to promoting a safe and secure environment for all members of the college community.

Timely Warnings: In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery), WCCC will post timely warnings to notify community members about serious crimes that occur on campus. Having knowledge of such crimes will assist the community members in making informed decisions about their personal safety and in preventing or reducing the risk of future crimes. These warnings are posted if there is a serious crime on campus that constitutes an ongoing and/or continuing threat to the community. Timely warnings are not issued for crimes where the suspect(s) has been apprehended. The decision to issue a timely warning is decided on a case by case basis in compliance with the Clery Act. The decision is made by the Dean of Student and Enrollment Services or designee. A timely warning will take into account available facts, whether the crime is considered serious, a continuing threat to the community, and/or the possible risk of compromising law enforcement. A timely warning will not include identifiable information of a victim. WCCC considers issuing a timely warning for the following incidents: criminal homicide, sex offenses, aggravated assault, robbery, burglary, motor vehicle theft, major incidents of arson, and other crimes as determined necessary by the President or designee(s). Individuals that can make timely warning decisions include President, Dean of Enrollment Management and Student Services, Academic Dean, and Director of Facilities.

Timely Warnings and Updates Distribution: Procedures and mechanisms to notify the campus community are in place including the use of the Rave Alert System.

Emergency Notifications: Unlike Timely Warnings, Emergency Notifications are used when there is an emergency that is not a Clery crime category. Procedures and mechanisms to notify the campus community are in place and include the use of the Rave Alert System and Vigilance System. All WCCC Employees are empowered to activate the emergency notification system (through their mobile phone or computer) to provide pre-determined immediate alerts during critical incidents. WCCC utilizes an external loudspeaker and an internal intercom system to disseminate information. In addition, WCCC utilizes social media and the website to notify the greater Calais community of incidents on campus. The Critical Response Team collaborates with local authorities to confirm significant emergencies and dangerous situations and provide continued messaging to the campus community.

Testing Emergency Procedures: WCCC will perform tests multiple times a year and document each test with a description of what it was, whether it was announced or unannounced, and the date/time if was conducted. Emergency policies and procedures are found at www.wccc.me.edu/safety-and-security.

Safety Programs and Promoting Crime Prevention

Security awareness and crime prevention programs are part of WCCC's effort to provide a safe environment for students and employees. The College's educational and crime prevention efforts are based upon the concepts of eliminating or minimizing criminal opportunities whenever possible, and encouraging students and employees to be responsible for their own security and the security of others.

The following is a listing of the crime awareness and prevention programs:

- *Electronic Material:* Sexual harassment brochures are provided electronically to all students, faculty, and staff along with the Clery Reporting information.
- *Residence Hall Safety:* A variety of programs are offered for students living in the residence halls covering topics on safety awareness, sexual assault and date rape prevention, dating violence, stalking, and domestic violence, fire safety, drug and alcohol awareness programs, and mental health. Prevention is stressed but response to these concerns is also an important consideration.
- *Fall Orientation:* Sessions at fall orientation address the Maine Community College System polices, WCCC procedures, and sexual misconduct policies.
- Sexual assault, dating violence, domestic violence, and stalking educational campaigns are held throughout the year.



CAMPUS SAFETY WEEK TRAINING AND EMERGENCY PREPAREDNESS

In September 2025, WCCC participated in National Campus Safety Awareness Month through a campus-wide Campus Safety Week. The week provided students and employees with multiple ways to review emergency procedures, strengthen response skills, and participate in preparedness activities.

Virtual Training and Review

- Students and employees were encouraged to review the 2025 Annual Security and Fire Safety Report.
- Students and employees reviewed campus safety procedures and verified that their RAVE Alert telephone settings were accurate.
- Students and employees were offered the online Campus Safety Training on emergency and safety procedures.
- Students and employees were offered the American Red Cross Until Help Arrives online training.

In-Person and Employee Training

- Dirigo Safety provided active-threat response training for students in two open sessions.
- Faculty and staff were offered both in-person and virtual training on the then-current Vigilance and RAVE Alert systems. WCCC has since adopted CORAM as its Emergency Management System, replacing Vigilance.

Current Emergency Management Capability

All College employees can use CORAM to report emergencies immediately and, when necessary, activate campus-wide emergency alerts. RAVE Alert continues to support emergency communication with the campus community.

Emergency Drills

- WCCC conducted a campus-wide lockdown drill on September 25, 2025.
- The College conducted fire drills in both campus apartment buildings during Campus Safety Week.

These activities supported the College's annual review and testing of emergency procedures and notification methods and reinforced shared responsibility for campus safety.

OFF CAMPUS CRIME

The Calais Police Department routinely works and communicates with the WCCC Office of Campus Safety on incidents occurring in the immediate neighborhood and business areas surrounding our campus. Off-campus and non-campus student violations of the law or the Student Code of Conduct are addressed by the Student Code of Conduct policy. The College works collaboratively with the CPD and frequently exchange information when appropriate.

REPORTING SUSPICIOUS ACTIVITY

Students and employees are urged to contact WCCC personnel and/or the Calais Police Department if they notice unusual, suspicious or criminal activity. Suspicious individuals should be reported to campus officials or local law enforcement, especially if they are seen:

- Attempting to enter a residence hall or a student's room
- Entering an office or lab without apparent purpose
- Loitering in a parking lot, near residence halls or offices
- Trying to forcibly enter a car, window or door
- Acting in a loud, disruptive or threatening manner

Send Anonymous Campus Safety Tips online at www.wccc.me.edu/safety-and-security

Reminder: IF YOU ARE INVOLVED WITH AN ACTUAL EMERGENCY call 911 and notify 207-454-1099 as soon as it is safe to do so.

For non-life threatening emergencies, contact 207-454-1099 for assistance.

LAW ENFORCEMENT AUTHORITY AND INTERAGENCY RELATIONSHIP

State laws require that WCCC officials must report certain crimes including child and elder abuse, among others. WCCC has a working relationship with the Calais Police Department and may disclose information the Calais Police Department as warranted to ensure campus safety. In addition, there is a duty on the part of the employees at WCCC (who are not exempt by due to State Law—e.g. counselors, pastors) to report disclosures of sexual harassment, sexual assault, stalking, and domestic violence that occurred on campus property and/or involved a WCCC community member to the Title IX Coordinator. Student incidents should be reported to the Dean of Student Services—Title IX Coordinator at (207) 454-1000. Students may access pastoral and professional counselors, when appropriate, to report a crime in confidence as WCCC adheres to state and federal law regarding confidentiality.

FIREARMS

In accordance with the policy of the **Maine Community College System**, no person (except law enforcement acting in their official capacity) may possess a firearm on the WCCC campus. This prohibition includes residence halls and motor vehicles parked on college property.

BUILDING MAINTENANCE, SECURITY, AND ACCESS

WCCC is committed to maintaining a safe environment which extends to maintenance issues such as campus landscaping, lighting and door locks. Exterior lighting is maintained throughout campus. Physical Plant and Student Services routinely surveys existing lights and recommend maintenance of existing lights and requests for additional illumination, if necessary. The campus is equipped with exterior and interior cameras. Facilities continually checks for maintenance and security deficiencies and strives to maintain a safe environment. Members of the campus community are encouraged to report any deficiency to Tina Erskine, Manager of Operations & Human Resources, at (207) 454-1002.

In addition to lighting and campus cameras, Facilities routinely checks to ensure campus building doors are secured. WCCC buildings, excluding residence halls, are accessible to members of the campus community, guests and visitors during normal operating hours Monday through Friday. Entry after normal hours is available to faculty, staff and authorized students, as determined by the appropriate academic or administrative offices. Buildings are also opened on weekends and holidays on an as-needed basis. All residence halls, which are apartment style, are secured 24/7 with a keys issued to each residential student.





CAMPUS SAFETY AND SECURITY AUTHORITY

College officials have the authority to ask persons for identification and to determine whether individuals have lawful business at WCCC. No WCCC personnel are authorized to arrest. Criminal incidents are referred to the Calais Police Department who have jurisdiction at WCCC, and to the Dean of Enrollment Management and Student Services Office for possible disciplinary action. All crime victims and witnesses are strongly encouraged to immediately report any crime to student services and/or the Calais Police Department. Prompt reporting will ensure communication of Campus Crime Alerts to the campus community and the accurate disclosure of Clery Act crime statistics.

When a WCCC student is involved in an off-campus offense, campus officials may assist with the investigation in cooperation with the local police department. The Calais Police Department routinely works and communicates with the WCCC Office of Campus Safety on incidents occurring on-campus, in the immediate neighborhood and business areas surrounding our campus.

EMERGENCY RESPONSE PLANNING

Emergency situations on the WCCC campus are responded to by the Calais Police Department and/or the Calais Fire/EMS Department.

Depending upon the situation, other emergency services may be provided by the community in which the campus is located as well as county, state, and federal emergency response services. Emergency procedures and notification methods are reviewed and tested annually.

Questions pertaining to emergency procedures should be referred to the Dean of Student Services at (207) 454-1032.

2025 TRAINING AND DRILLS

During Campus Safety Week in September 2025:

- students and employees were offered the online Emergency and Safety Procedure Review and Red Cross Until Help Arrives training;
- students were offered Dirigo Safety active-threat response training;
- employees were offered in-person and virtual Vigilance and RAVE Alert training;
- the College conducted a campus-wide lockdown drill and fire drills in both campus apartment buildings.

WCCC has since adopted CORAM as its Emergency Management System, replacing Vigilance. All employees can use CORAM to report emergencies and activate campus-wide alerts when necessary.

Additional Campus Safety Week programming is described on page 11.

EVACUATION PROCEDURES

If a building evacuation is determined to be the best course of action, supervisors must inform all employees of the evacuation plan. In addition, a security sweep of the egress route, rally points used for assembly and surrounding areas should be performed. Employees must be familiar with evacuation plans for the buildings in which you are located or visiting. When entering an

All employees are empowered to report emergencies and activate campus-wide emergency notifications through the CORAM Emergency Management System.

All faculty members are responsible for reviewing the evacuation plan for classrooms and shops with all students at the beginning of each semester.

1. Evacuation maps with primary exit routes and designated rally points are posted in classroom, shops, and college areas in the event an evacuation of the building becomes necessary.
2. Except for medical emergencies, elevators should not be used for emergency evacuation.
3. Special health problems and needs (such as a “handicapped accessible” means of evacuation) need to be addressed in advance by contacting Accessibilities Specialist in order to make proper provisions for these individuals.
4. All should follow the procedures outlined below in case it becomes necessary to evacuate the building.
    a. Remain calm.
    b. Keep talking and confusion to a minimum.
    c. Exit in an orderly fashion with no more than two people side-by-side. Walk, do not run to exits.
    d. Close all doors as you leave.
    e. Do not jam or crowd exits.
    f. Use the stairwells for evacuation.
    g. Assist any persons with disabilities or notify emergency personnel of their location.
    h. Once outside the building find a safe area with concealment and cover until you receive the all-clear message and then proceed to the designated rally point for your location. Conduct a head count, for your class and/or office, to make sure that no one is missing. Report any missing persons to (207) 454-1099, when safe to do so. Designated rally points for assembling from different parts of each building are given in each classroom.
    i. You will be notified by proper authorities when it is safe to return to your building.





DRUGS AND ALCOHOL

The use, possession, sale or distribution of alcoholic beverages or illegal drugs is prohibited on college property or at college related events, as is being under the influence or knowingly in the presence of drugs or alcohol while on college property or at college-related events under the Student Code of Conduct. Individuals who violate this policy and/or federal or state law, including laws and policies pertaining to underage drinking, risk institutional sanctions, including dismissal from the College and/ or legal action.

WCCC prohibits the possession or use of illegal drugs or alcohol on the campus, property owned or controlled by WCCC, or as part of any activity of WCCC. Legal possession or consumption of alcohol on campus may be granted by obtaining the prior written approval from the College President. Students, staff, faculty, or visitors are prohibited from attending their work and/or learning environments under the influence of alcohol or illegal drugs. Doing so would not only negatively affect the individual's learning, performance, and safety, but also that of the people around them and the college community as a whole. Individuals who violate this policy and/or federal or state law risk institutional sanctions, including dismissal from the College and/or legal action. For more information about drug and alcohol policies on campus, please consult the Maine Community College System Alcohol & Drugs Policy (804).

Alcohol and substance abuse negatively impairs health and life quality. Local, state, and federal laws prohibit the underage, unlawful possession, use, sale or distribution of alcohol and drugs. In support of all local, state, and federal laws, WCCC's Student Code of Conduct and employment policies enforce alcohol and drug laws.

Medical Marijuana: Federal law and the Drug Free Schools and Workplace Acts make possession and use of marijuana on- campus illegal, even in states with medical marijuana laws. Thus, WCCC does not permit medical use of marijuana anywhere on campus.

While WCCC does not offer substance/alcohol abuse programs, professional and confidential counseling is available to students on campus through an agreement with Aroostook Mental Health Center. Please contact Student Services at (207) 454-1000 for more information or to schedule an appointment.

Students (who have alcohol or other substance abuse issues) are also strongly encouraged to contact their medical provider or, if in crisis, the Maine Statewide Crisis Hotline at (888) 568-1112. Students may also request that Student Services staff make this contact for them.

VIOLENCE AGAINST WOMEN ACT (VAWA) RESPONSE TO DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING

Sex discrimination and sexual misconduct in the form of hostile work environment, sexual harassment, domestic violence, dating violence, stalking, sexual violence (rape, sexual assault, and sexual abuse), and gender/sex-based harassment or discrimination, represent conduct that is prohibited by WCCC/ MCCS policy as those terms are defined for purpose of the Clery Act and in accordance with Title IX.

This section of the report informs the campus community of WCCC programs designed to address domestic violence, dating violence, sexual assault and stalking. This section also includes the procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault or stalking, when it is reported to a college official.

WCCC offers training related to sexual misconduct (VAWA, Title IX, Campus SaVE Act) at an in-person and online orientation and education and bystander events, including domestic and dating violence risk reduction; reporting of sexual harassment incidents; and education on sexual harassment to students, faculty, and staff. WCCC provides educational bulletin boards for students to access information and the website contains information regarding Title IX and sexual harassment.





PREVENTION, BYSTANDER INTERVENTION AND RISK REDUCTION

WCCC uses required education and campus programming to address dating violence, domestic violence, sexual assault, and stalking. Programs are designed to be culturally relevant, inclusive, and responsive to the needs of the campus community. They explain prohibited conduct, consent, reporting options, available resources, safe intervention, and ways to reduce risk while making clear that responsibility for misconduct rests with the person who commits it.

Required Culture of Consent Training

All students are required to complete the online Culture of Consent course. This requirement is separate from new student orientation. The course expressly addresses consent, dating violence, domestic violence, sexual assault, stalking, bystander intervention, risk reduction, reporting options, institutional procedures, and resources and support, including counseling, legal assistance, law enforcement assistance, and whom to contact to make a report.

Bystander Intervention

The course teaches students to recognize circumstances that may lead to dating violence, domestic violence, sexual assault, or stalking and to select safe and appropriate intervention options. Depending on the circumstances, a bystander may:

- check in with the person who may need assistance and offer to help them leave or obtain support;
- create a distraction that interrupts concerning behavior;
- directly identify the concerning conduct when it is safe to do so;
- ask friends, employees, resident assistants, coaches, or others to assist; or
- contact Campus Safety, the Title IX Coordinator, law enforcement, or 911 when immediate help is needed.

No person is expected to intervene in a manner that increases danger to themselves or others.

Risk Reduction

Risk reduction education is intended to decrease perpetration and bystander inaction and to provide practical information for recognizing and responding to abuse. Topics include affirmative and ongoing consent; communicating and respecting boundaries; recognizing controlling, coercive, or isolating conduct; identifying warning signs of unhealthy relationships; seeking medical, counseling, advocacy, or law enforcement assistance; preserving physical and digital evidence; and using reporting and supportive-measure options. Risk reduction information does not shift responsibility to a victim or imply that a victim could have prevented the misconduct.

ORIENTATION, EMPLOYEE TRAINING AND ONGOING AWARENESS

Student Orientation

New in-person students are required to participate in in-person orientation. The Student Rights and Responsibilities session addresses Title IX, consent, VAWA, Maine sexual assault law, the Confidential Resource Advisor, hazing, the Student Handbook, the Residential Life Handbook, reporting options, and available resources and support.

Fully online students are required to complete the online new student orientation in Brightspace. It addresses Title IX, hazing, sexual assault, sexual misconduct, the Americans with Disabilities Act, and other information contained in the College handbook and catalog. In-person students are not required to complete this online orientation, but it remains available to all students throughout the academic year. All students must also complete the separate Culture of Consent course.

Training for Employees and Specialized Groups

All employees complete annual mandatory Maine Community College System Safe Colleges training addressing sexual harassment and campus-safety protocols. Housing staff, resident assistants, and athletic staff also complete required Clery Campus Security Authority and hazing prevention training at the beginning of each academic year. Student athletes receive hazing prevention education through required participation in new student orientation.

Ongoing Awareness Campaigns and Programs

WCCC reinforces prevention information throughout the year through campus communications, educational displays, workshops, lunch-and-learns, partner programming, role-specific training, the campus newsletter, and the events calendar. These efforts direct students and employees to reporting options, confidential and non-confidential resources, supportive measures, and ways to intervene safely.

Examples from the 2025-2026 academic year include:

- sexual violence awareness and bystander-intervention training for resident assistants, reported in the September 2025 campus newsletter;
- a Crockpot Cooking and Domestic Violence event, reported in the November 2025 campus newsletter;
- domestic-violence programming with NextStep, reported in the March 2026 campus newsletter; and
- a leadership summit featuring a panel of leaders discussing leadership styles, responsible decision making, respectful conduct, and approaches to working effectively with others.

Program information is reviewed periodically so that future offerings can address current campus needs and reinforce prevention for students and employees.

PROCEDURE ON SEXUAL ASSAULT

Any behavior that constitutes a sexual assault under this policy will subject the offender to disciplinary action, up to and including dismissal, whether or not criminal charges are filed and without regard to whether the conduct occurred on or off campus. In addition, sexual assault, rape and other sexual offenses are illegal under Maine criminal statutes and may be separately prosecuted in a court of law.

REGISTERED SEX OFFENDERS

In compliance with the Campus Sex Crimes Prevention Act of 2000, members of the WCCC community may contact the Maine Sex Offender Registry at their website **http://sor.informe.org/sor/** for information concerning registered sex offenders.

Sexual assault occurs in instances of rape, fondling, incest, or statutory rape. Rape is the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. Fondling is the touching of the private body parts of another person for the purposes of sexual gratification, without the consent of the victim. Consent requires mutually understandable and communicated words and/or actions demonstrating agreement to participate in the proposed sexual act. Failure to object does not constitute consent. Consent does not exist where it is not expressly given. Consent cannot be given by a person who is underage; asleep; intoxicated; or when they are temporarily or permanently incapacitated. Consent can also not be given where there are threats or intimidation. Attempted sexual assault or rape occurs when a person intends to commit the offense and engages in conduct that could lead to it.

The College can refer victims of sexual offenses to counseling support and police assistance, if desired. Care and consideration of the victim's wishes will be taken into account throughout the intervention process. Individuals who feel that they are victims of any sexual offense are urged to file a complaint with the Calais Police Department and with the Dean of Students/Title IX Coordinator. The reporting party has the option to notify local law enforcement and the College can assist, if the reporting party so chooses, but they are not required to notify such authority.

The College strongly recommends that all victims seek immediate medical assistance and preserve all physical and digital evidence. A victim may have internal or external injuries and may need treatment for disease or infection. Additionally, the College strongly recommends that all victims seek counseling and emotional assistance. A full range of support services can be initiated through the Sexual Assault Crisis Center by calling (800) 871-7741.

WCCC's standards of conduct and the student disciplinary process are outlined in the Student Code of Conduct. The college's procedures for disciplinary action in cases that involve sexual offenses comply with Title IX of the Education Amendments of 1972 the Higher Education Amendment (HEA) of 1992 and the Violence Against Women Act of 1994 and Maine State Law LD1727. In those cases required by the HEA and VAWA, the accuser and the accused are entitled to the same opportunities throughout the investigative and disciplinary process, including to have others present during the investigative interview and/or during an Appeal Committee hearing and attendant proceedings. For further information about the disciplinary system, contact the Associate Dean of Student Services at (207) 454-1012.

Maine law prohibits conduct that falls within the broad definitions of sexual violence and intimate partner violence, as well as stalking. These categories of conduct are similar to those prohibited by Title IX, but the definitions differ. In addition, unlike Title IX, these categories are not included within the state definition of sexual harassment. The definitions of sexual violence, intimate partner violence and stalking as defined by Maine law are set forth below and in Procedure 202.2.

WRITTEN NOTICE OF RIGHTS, OPTIONS AND PROTECTIVE ORDERS

Written Notification Following a Report

When a student or employee reports dating violence, domestic violence, sexual assault, or stalking, whether the conduct occurred on or off campus, WCCC provides the reporting party with a written explanation of rights and options. The notice includes:

- the importance of preserving physical and digital evidence and, when applicable, obtaining medical attention;
- how and to whom the alleged offense may be reported;
- the option to notify law enforcement, receive College assistance in doing so, or decline to notify law enforcement;
- information about court-issued protection, restraining, and similar lawful orders, and College-issued mutual no-contact orders;
- the College's procedures for institutional disciplinary action;
- available supportive measures and changes to academic, living, transportation, working, and other circumstances;
- how the College protects confidentiality and limits disclosure of identifying information; and
- existing College and community services for counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, and student financial aid.

Law Enforcement and Evidence

A reporting party may make a report to WCCC, to law enforcement, to both, or to neither. WCCC will assist with notifying law enforcement if requested. The College encourages prompt medical attention and preservation of evidence, including messages, photographs, social-media content, clothing, and other physical or digital materials that may help establish what occurred or support a protection order.

Orders of Protection and No-Contact Orders

A reporting party may seek a protection from abuse order, protection from harassment order, restraining order, or other lawful order from a criminal, civil, or tribal court. The Title IX Coordinator or Confidential Resource Advisor can explain available options and help connect the person with law enforcement, advocacy, or legal services. A copy of a court order may be provided to the Title IX Coordinator and Campus Safety so the College can take steps within its authority to support enforcement on campus.

WCCC may also issue a mutual College no-contact order or other contact restriction. A College directive is separate from a court order and does not replace one. Suspected violations of a court order should be reported to law enforcement. Suspected violations of a College directive should be reported to the Title IX Coordinator or Campus Safety. The College will respond promptly to reported violations within its authority.

CONFIDENTIALITY AND WRITTEN NOTICE OF SERVICES

Confidentiality and Privacy

WCCC protects the identity of victims and other necessary parties to the extent permitted by law. Publicly available Clery records, including the daily crime log and timely warnings, do not include personally identifying information about a victim. Information provided to the College is shared only with employees or others who need it to carry out the College's responsibilities, implement supportive measures, conduct a fair process, address safety, or comply with law. Supportive measures are kept confidential to the extent that confidentiality does not impair the College's ability to provide them.

The Confidential Resource Advisor provides confidential support, advocacy, information, and referrals as permitted by Maine law. Contacting the advisor does not by itself make a report to WCCC or begin a College investigation. The advisor may disclose information only when the person requests it or when disclosure is required by law.

Written Notification of Services

WCCC provides students and employees who report a VAWA offense with written notice of available services. Access to supportive measures and referrals does not depend on filing a police report or formal complaint.

Service	Resource and contact
Campus support and reporting	Title IX Coordinator, Dr. Tyler Stoldt, 207-454-1032, tstoldt@mainecc.edu Confidential Resource Advisor, Dr. Melissa Fabello, 207-629-4095, mccscra@mainecc.edu
Counseling and mental health	WCCC counseling referrals: ncote@mainecc.edu or tstoldt@mainecc.edu BetterMynd teletherapy: login.bettermynd.com Aroostook Mental Health Center: 207-454-0775 Maine 24/7 Crisis Services: 888-568-1112
Health and emergency care	Calais Community Hospital: 207-454-7521 Emergency assistance: 911
Victim advocacy	Maine Coalition Against Sexual Assault: 800-871-7741, Maine Relay 711 Statewide Domestic Abuse Helpline: 800-437-1220 NextStep domestic-violence services are also available through the statewide helpline.
Legal assistance	Pine Tree Legal Assistance, Machias office: 800-255-8656. The Title IX Coordinator or Confidential Resource Advisor can also provide referrals concerning protection orders and other legal options.
Visa and immigration assistance	The Title IX Coordinator or Confidential Resource Advisor can provide referrals and help identify appropriate immigration or visa-related assistance.
Student financial aid	WCCC Financial Aid: 207-454-1078, wcccfa@mainecc.edu. Students may request information about how changes in enrollment, housing, or other circumstances could affect aid.

DEFINITIONS OF SEXUAL VIOLENCE, INTIMATE PARTNER VIOLENCE, AND STALKING

Sexual Violence

"Sexual Violence," as defined in 20-A MRS §12981(8), encompasses a range of crimes under the umbrella of sexual assault, unauthorized dissemination of private images, sex trafficking or aggravated sex trafficking, as well as sexual harassment, as defined herein.

- "Sexual Assault" means any crime under 17-A MRS Chapter 11, and broadly includes a range of unlawful sexual conduct, including gross sexual assault (commonly referred to as "rape,"), unlawful sexual contact or unlawful sexual touching. For purposes of defining sexual assault, the following state law definitions of "sexual act" "sexual contact" and "sexual touching" apply:
  - "Sexual Act" means:
    - Any act between 2 persons involving direct physical contact between the genitals of one and the mouth or anus of the other, or direct physical contact between the genitals of one and the genitals of the other;
    - Any act between a person and an animal being used by another person which act involves direct physical contact between the genitals of one and the mouth or anus of the other, or direct physical contact between the genitals of one and the genitals of the other; or
    - Any act involving direct physical contact between the genitals or anus of one and an instrument or device manipulated by another person when that act is done for the purpose of arousing or gratifying sexual desire or for the purpose of causing bodily injury or offensive physical contact. Conduct constituting a sexual act does not require but may include penetration. The crime of gross sexual assault requires a sexual act.
  - "Sexual Contact" means any touching of the genitals or anus, directly or through clothing, other than as would constitute a sexual act, for the purpose of arousing or gratifying sexual desire or for the purpose of causing bodily injury or offensive physical contact.
  - "Sexual Touching" means any touching of the breasts, buttocks, groin or inner thigh, directly or through clothing, for the purpose of arousing or gratifying sexual desire.
  - Under Maine law, sexual contact and sexual touching are unlawful. A sexual act constitutes gross sexual assault when, at the time of the conduct, an additional element is present, including when the person:
    - Has not expressly or impliedly acquiesced to the sexual activity and the other person was criminally negligent with regard to whether the complainant acquiesced;
    - Is unconscious or physically incapable of resisting and has not consented to the sexual conduct;
    - Has a mental disability that is reasonably apparent or known to the other person that renders the person substantially incapable of appraising the nature of the contact involved or of understanding the right to deny or withdraw consent;
    - Is under the statutory age of consent for the nature of the sexual conduct and was not the actor's spouse;
    - Submitted as result of compulsion (gross sexual assault only);
    - Was compelled or induced to engage in the sexual act by any threat by the other person (gross sexual assault only); or
    - Has been furnished with drugs or alcohol by the other person which resulted in substantial impairment of the person's power to appraise or control their sexual acts (gross sexual assault only).
  - Sexual assault for purposes of this definition also includes sexual crimes against minors, including crimes of visual sexual aggression against a child, sexual abuse of a minor, sexual misconduct with a child under 14 years of age, solicitation of a child to engage in a prohibited act, and solicitation of a child to engage in prostitution.

- "Unauthorized Dissemination of Certain Private Images" means to intentionally harass, torment or threaten the depicted person or another person, knowingly disseminates, displays or publishes a photograph, videotape, film or digital recording of another person in a state of nudity or engaged in a sexual act or engaged in sexual contact in a manner in which there is no public or newsworthy purpose when the person knows or should have known that the depicted person is: (i) identifiable from the image itself or information displayed in connection with the image; and (ii) has not consented to the dissemination, display or publication of the private image.
- "Sex Trafficking or Aggravated Sex Trafficking" means to knowingly: (i) promote prostitution by compelling a person to enter into, engage in or remain in prostitution; (ii) promote prostitution of a person 15, 16 or 17 years of age; or (iii) promote prostitution of a person who suffers from a mental disability that is reasonably apparent or known to the actor and that in fact renders the other person substantially incapable of appraising the nature of the conduct involved.
- "Sexual Harassment" means any unwelcome verbal or physical conduct of a sexual nature directed at a specific person, as well as retaliation for communicating about or filing a complaint of sexual harassment.

Intimate Partner Violence

"Intimate Partner Violence" means any act that constitutes abuse under 19-A MRS §4002(1)(A-H) committed between individuals who are or have been in a social relationship of an intimate nature, regardless of whether the individuals were or are sexual partners. Conduct within the definition of intimate partner violence includes the following:

- Sexual Assault as defined in Section C. 2.a.1 herein.
- Attempting to cause or causing bodily injury or offensive physical contact;
- Attempting to place or placing another in fear of bodily injury through any course of conduct, including, but not limited to, threatening, harassing or tormenting behavior.
- Compelling a person by force, threat of force or intimidation to engage in conduct from which the person has a right or privilege to abstain or to abstain from conduct in which the person has a right to engage.
- Knowingly restricting substantially the movements of another person without that person's consent or other lawful authority: (i) removing that person from that person's residence, place of business or school; (ii) moving that person a substantial distance from the vicinity where that person was found; or (iii) confining that person for a substantial period either in the place where the restriction commences or in a place to which that person has been moved.
- Communicating to a person a threat to commit, or to cause to be committed, a crime of violence dangerous to human life against the person to whom the communication is made or another, and the natural and probable consequence of the threat, whether or not that consequence in fact occurs, is to place the person to whom the threat is communicated, or the person against whom the threat is made, in reasonable fear that the crime will be committed;
- Repeatedly and without reasonable cause following a person or being at or in the vicinity of the person's home, school, business or place of employment.

Stalking

"Stalking," means intentionally or knowingly engaging in a course of conduct directed at or concerning a specific person that would cause a reasonable person to; i) suffer serious inconvenience or emotional distress, ii) fear bodily injury or fear bodily injury to a close relation; iii) fear death or fear the death of a close relation, iv) fear damage or destruction to or tampering with property, or v) fear injury to or the death of an animal owned by or in the possession and control of that specific person.

SUPPORTIVE MEASURES OFFERED AT THE TIME OF SEXUAL ASSAULT REPORT AND FORMAL COMPLAINT

Supportive measures are individualized, non-disciplinary services offered as appropriate and as reasonably available, without fee or charge. The measures are designed to restore or preserve equal access to an educational program or activity without unreasonably burdening the other party. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus.

WCCC shall maintain confidentiality for any student receiving supportive measures that they receive, to the extent possible. The Title IX Coordinator will implement and monitor the supportive measures. Both the Title IX Coordinator or the Confidential Resource Advisor (CRA) may implement supportive measures.

View the complete procedure of investigating and resolving reports of sexual misconduct.

COLLEGE PROCEDURE FOR DISCRIMINATION, HARASSMENT, SEXUAL HARASSMENT AND AFFIRMATIVE ACTION COMPLAINTS

Harassment, including sexual harassment, (hereinafter collectively called "harassment") and discrimination (including retaliation, intimidation and coercion) on the basis of race, color, national origin, age, ancestry, genetic information, sex, religion, veteran status, sexual orientation, including gender identity or expression, familial status and disability (hereinafter called "discrimination") are a violation of certain federal and/or state laws, as well as certain Maine Community College System ("MCCS") and WCCC policies. In addition, federal and/or state law require in some, and permit in other, instances the MCCS and Colleges to engage in affirmative action in its educational and employment activities. You can find who to report to at WCCC by visiting https://www.wccc.me.edu/non-discrimination-statement/

View the complete procedure of investigating and resolving discrimination, harrassment, sexual harrassment, and affirmative action complaints.

COLLEGE PROCEDURES FOR INVESTIGATING AND RESOLVING A SEXUAL MISCONDUCT COMPLAINT

Below is a summary of the process for allegations that meet the Title IX or Maine State Law definition of sexual misconduct. Allegations that meet Title IX definition must contain:

- Alleged conduct that constitutes sexual harassment if proved;
- Alleged conduct was against a person in the United States;
- Alleged conduct was against a person participating, or attempting to participate, in a WCCC educational program or activity; or
- Alleged conduct was at a WCCC location, during a WCCC activity or program, or when WCCC had substantial control over both the respondent and the context.
- Policy 202.2 provides the full definitions according to Title IX and Maine State Law.

Students, faculty, and staff are advised to report allegations of sexual harassment immediately, or as soon as possible. Reports can be made via mail, email, phone, web form, or in person. **Reports should be made to the Title IX Coordinator, Dr. Tyler Stoldt at tstoldt@mainecc.edu or (207) 454-1032.**

A **Confidential Resource Advisor ("CRA")** is another source of information and emergency and ongoing support services available to students and employees. Seeking services from a CRA does not constitute a report, complaint or notice to the college of the alleged misconduct and does not initiate any action by the college. Further, the CRA is prohibited from reporting the incident to the college or law enforcement, unless required to do so by law or requested by the person seeking services.

To contact the CRA for confidential support and resources, use the information below:

Dr. Melissa Fabello
1-207-629-4095
mccscra@mainecc.edu

If allegations meet that Title IX definition, then the ensuing investigation and resolution of a Title IX complaint will include the following elements:

- Supportive measures offered to a person at the time of a report
- Notice of formal complaint to the complainant and the respondent
- Emergency removal of respondent (if necessary)
- Informal resolution (only if both parties agree)
- Investigation: The investigation has 60 days from the filing of formal complaint to a draft report. Final report due to all parties 10 days before a live hearing.
- Live hearing
- Findings: Both parties shall be notified simultaneously in writing and provided with the written findings.
- Appeals: The president or designee shall simultaneously issue a written decision to both parties with the result of the appeal and the rationale for the decision.

The Decision Maker, in accordance with this Procedure and the MCCS Rules for Title IX Live Hearings and shall use the preponderance of the evidence standard.

View the complete policy of investigating and resolving reports of sexual misconduct.

PROMPT, FAIR AND IMPARTIAL PROCEEDINGS

WCCC proceedings involving dating violence, domestic violence, sexual assault, and stalking are prompt, fair, and impartial from the initial investigation through the final result. Officials receive annual training on the applicable offenses, safety, party rights, impartiality, conflicts of interest, bias, and trauma-informed practices.

Notice, Participation and Standard of Evidence

- The parties receive timely and simultaneous written notice of allegations, meetings, interviews, hearings, and outcomes.
- Each party has an equal opportunity to identify witnesses; present inculpatory and exculpatory evidence; review directly related evidence; and respond to draft and final reports.
- Each party may have an advisor of choice as permitted by procedure. WCCC provides an advisor for a Title IX live hearing when a party does not have one.
- The respondent is presumed not responsible until a determination is made. WCCC bears the burden of proof under the preponderance-of-the-evidence standard.

Timeframes and Resolution

Absent good cause, WCCC seeks to complete informal resolution or the investigation and draft report within 60 business days. The parties ordinarily receive 10 business days to respond to directly related evidence and 10 business days to respond to the final investigative report before a Title IX live hearing. Extensions and reasons are communicated to the parties.

Informal resolution is used only when permitted and both parties agree in writing. It is unavailable when the respondent is an employee and the complainant is a student.

Hearing, Written Decision and Appeal

A trained decision maker conducts any required Title IX live hearing under MCCS rules and ordinarily issues written findings within seven days. Both parties simultaneously receive the result, rationale, relevant sanctions, available remedies, appeal procedures, and the date the result becomes final.

Either party may appeal on grounds allowed by MCCS Procedure 202.2, including procedural irregularity, new evidence, or bias or conflict of interest. Appeals are ordinarily due within two business days, with five business days for the other party to respond. The President or designee issues a simultaneous written appeal decision and rationale.

Possible Sanctions

Student sanctions may include reprimand, probation, restitution, fines, service, restrictions, special conditions, suspension, dismissal, withholding or revocation of a degree or admission, and other appropriate action. Employee discipline may range from corrective action through termination, consistent with policy and employment requirements.

The complete governing procedure is MCCS Procedure 202.2. The complete student sanction provisions appear in MCCS Policy 501.

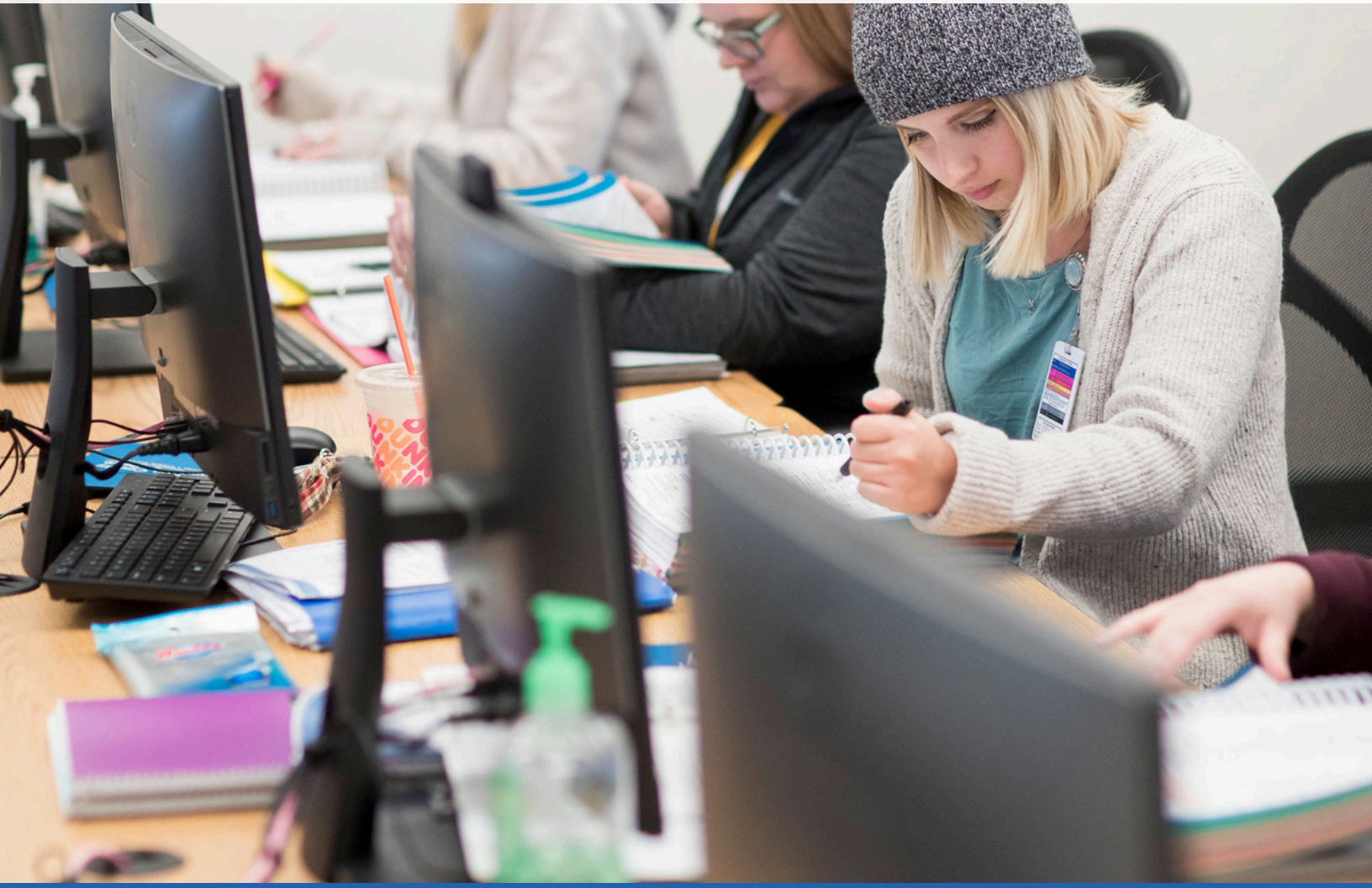
MISSING PERSON PROCEDURE

The purpose of this procedure is to establish protocols for WCCC's response to reports of missing students, as required by the Higher Education Opportunity Act of 2008.

Emergency Contact: Residential students must provide information for an emergency contact.

Missing Student: A missing student is determined to be missing when the Dean of Enrollment Management and Student Services or designee determines that a student has been missing for more than 24 hours without any known reason.

Missing Residential Students: If a member of the WCCC campus community has reason to believe that a student who resides in on campus housing is missing they should immediately notify the Office of Residence Life or On-Call Professional phone at (207) 904-0194. The on-call professional staff will work with the Dean of Students Office to determine whether or not a student is missing. After investigating the missing person report, should the Office of Residence Life or member of the Dean of Enrollment Management and Student Services staff determines that the student is missing and all available means have been reached to contact the student including the emergency contact; the on-call professional will contact the Calais Police Department. If the missing student is under the age of 18 and is not emancipated, the Dean of Enrollment Management and Student Services or designee will notify the student's parent or legal guardian immediately.



HAZING PREVENTION & REPORTING

The Federal Stop Campus Hazing Act

Hazing is a violation of Maine Community College System policy, federal, and state law.

The Federal Stop Campus Hazing Act addresses reports of hazing by a student organization.
The Act defines hazing as: any intentional, knowing, or reckless act committed by a person (whether individually or in concert with other persons) against another person or persons, regardless of the willingness of such other person or persons to participate, that –

- is committed in the course of an initiation into, an affiliation with, or the maintenance of membership in, a student organization; and
- causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury.

The Act defines a student organization as: an organization at an institution of higher education (such as a club, society, association, varsity or junior varsity athletic team, club sports team, fraternity, sorority, band, or student government) in which two or more of the members are students enrolled at the institution of higher education, whether or not the organization is established or recognized by the institution.

Maine Community College System Prohibition of Injurious Hazing

Under Maine State Law Title 20-A M.R.S.A. §10004(2)(B), it is a violation of MCCS policy to engage in the injurious hazing of any student, employee, group, or entity affiliated with a college or the MCCS.

"Injurious hazing" means any action or situation on or off MCCS property that recklessly or intentionally endangers the mental or physical health of any such student, employee, group, or entity affiliated with a college or the MCCS.

Penalties

Pursuant to Maine State Law Title 20-A M.R.S.A. §10004(3), penalties for violating this policy include, but are not limited to, the following:

1. In the case of a person not associated with the institution, the removal of the violator from MCCS property;
2. In the case of a student or employee, suspension, expulsion, and/or other appropriate disciplinary action; and
3. In the case of an organization affiliated with a college or the MCCS, which authorizes hazing, rescission of permission for that organization to operate on MCCS property or receive any other benefit of affiliation with the MCCS or a college.

These penalties shall be in addition to any other MCCS or college rule of conduct, and to any civil or criminal penalty to which the violator(s) may be subject.

Reporting Incidents of Hazing

Hazing incidents can be reported to the following:

- Office of Student Services – (207) 454-1012 – ncote@mainecc.edu
- Director of Housing – (207) 454-1054 – kgookin@mainecc.edu
- Share a Concern Form on the WCCC Website: https://wccc.me.edu/share-a-concern/

Investigating Incidents of Hazing

In compliance with the Federal Campus Hazing Act and Maine State Law, reports of hazing will be investigated by representatives from the Department of Student Services. Washington County Community College will publish a Campus Hazing Transparency Report documenting occurrences and will be updated every six months for the campus community. The College follows the Student Code of Conduct (Policy 501) and all applicable local, state, and federal laws for the reporting, investigating, and adjudication of hazing incidents.

Prevention & Bystander Intervention Strategies

Washington County Community College is committed to providing a safe and secure learning environment for all students, faculty, staff, and guests of the College. All registered student clubs and organizations receive annual hazing prevention training through the Director of Student Life Office.

The following are some tools and strategies for hazing prevention:
Free Hazing Prevention Course from the NFHS Learning Center
Hazing Prevention: 5 Ds for Effective Bystander Intervention
Hazing Prevention 101: Smart Steps 4 Staying Safe
We Don't Haze Video

CAMPUS-WIDE PREVENTION, LEADERSHIP AND GROUP COHESION

WCCC's prevention program reaches students, faculty, and staff and reinforces the prohibition on hazing under federal law, Maine law, MCCS Policy 802, and the Student Code of Conduct.

Required Education and Role-Specific Training

- Required in-person and fully online new student orientations include hazing prevention; student athletes participate through required new student orientation.
- Registered student clubs and organizations receive annual training through the Director of Student Life Office.
- Housing staff, resident assistants, and athletic staff complete required Clery Campus Security Authority and hazing prevention training each academic year.
- Prevention information and reporting resources remain available throughout the year.

Training covers hazing definitions and prohibitions, reporting, consequences, warning signs, safe bystander intervention, and the duty of leaders and members to prevent and report harmful conduct.

Ethical Leadership and Healthy Group Cohesion

During the 2025-2026 academic year, WCCC held a leadership summit with a panel discussing leadership styles, responsible decision making, respect, teamwork, trust, and inclusive belonging.

Student groups and teams are encouraged to build cohesion through voluntary, inclusive activities such as shared goals, service, skill building, mentoring, and team problem solving. Activities must respect personal boundaries and exclude humiliation, coercion, forced consumption, isolation, sleep deprivation, threats, or physical or psychological harm. Leaders should set clear expectations, provide safe reporting options, and intervene or seek help when conduct may be hazing.

Hazing Statistics

□ear	On campus	Student housing	Public property	Noncampus	Total
2023	Not required	Not required	Not required	Not required	Not required
2024	Not required	Not required	Not required	Not required	Not required
2025	0	0	0	0	0

Federal collection of hazing statistics began January 1, 2025, and incidents are counted by reportable incident. WCCC had zero reportable hazing incidents during calendar year 2025.

Clery Act Crime Statistics

Student housing numbers are also included in the on-campus category

Criminal Offenses	2023					2024					2025				
	On-Campus		Public Property	Non-Campus	Total	On-Campus		Public Property	Non-Campus	Total	On-Campus		Public Property	Non-Campus	Total
	On-Campus	*Student Housing*				*On-Campus*	*Student Housing*				*On-Campus*	*Student Housing*			
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VAWA OFFENSES															
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ARRESTS															
Weapons; Carrying, Possessing, Etc.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	1	1	0	0	1	0	0	0	0	0
DISCIPLINARY ACTIONS															
Weapons; Carrying, Possessing, Etc.	1	1	0	0	1	1	1	0	0	1	0	0	0	0	0
Drug Abuse Violations	12	12	0	0	12	5	5	0	0	5	7	7	0	0	7
Liquor Law Violations	25	25	0	0	25	19	19	0	0	19	13	13	0	0	13

Unfounded Clery Act Crimes

2025: No unfounded crimes.
2024: No unfounded crimes.
2023: No unfounded crimes.

Hate Crime Reporting

2025: No hate crimes reported.
2024: No hate crimes reported.
2023: No hate crimes reported.

ANNUAL FIRE SAFETY REPORT FOR RESIDENCE HALLS

Fire alarm pull stations are located throughout the hallways in all buildings on campus. These alarms are connected to the local fire department. Upon the ringing of the fire alarm, the building will be evacuated immediately in an orderly manner utilizing one of the exits located on the map. Each classroom, office, lab, shop area, and main corridor has a map with primary routes of exit. It is your responsibility to know these exits and alternative exits incase the primary exits are blocked by heavy smoke, or fire. Once outside the building, find concealment and cover in a safe area until an official all-clear message is received through the RAVE alert system. After receiving the all-clear, move to your designated rally point and determine if anyone from your classroom or office space is unaccounted for. Wait at your rally point until a critical response team member checks in with you. Report any missing persons to **(207) 454-1099**, when safe to do so. Each building has a designated rally point for evacuation which can found in each classroom, office, or shop.

If you see visible flames or smoke, or you're notified of such—Remain Calm.

1. Activate the nearest fire alarm pull station.
2. Close all doors and turn off lights as you leave.
3. Exit in an orderly fashion (walk) with no more than two people side-by-side. Do not run to exit building.
4. Do not jam or crowd exits.
5. Use stairwells for evacuation. Do not use the elevator for fire evacuations. If you cannot exit the building via a door, exit via a window, if safe, or call 911 and inform them of your location.
6. Persons with physical disabilities or those who are unable to navigate stairs should notify the nearest person and go to designated stairwell; if safe. Call 911 and let them know your location and that you cannot exit the building.
7. Should you become caught in heavy smoke, crouch down below smoke levels, take short breaths through your nose and crawl to the stairwell.
8. DO NOT re-enter the building until the fire department indicates it is safe.
9. Do not attempt to fight the fire unless it appears to be containable and you are trained in the use of an appropriate portable fire extinguisher. When using a fire extinguisher, remember the acronym PASS: Pull, Aim, Squeeze & Sweep.

Call the WCCC Emergency line at **1099** from a campus phone or **(207) 454-1099** from an off-campus phone, when safe to do so.

Fire Alarm: All alarms should be treated as an emergency.

Students are required to read and understand all fire evacuation procedures located on the back of their residence hall room door. In the event of a fire alarm, you should assume there is a fire and exit the building by the shortest route, as quickly as possible. You MUST remain outside the building and away from entrance eaves until the re-entry signal is given by college officials, or the Calais Fire Department. In all cases, the Calais Fire Department will be summoned to campus to inspect the residence hall. They will be assisted by the residential staff, which is trained in this area. Please note, residents are not allowed to return to the building once exited.

If you believe a resident is trapped in the building, please provide their name and location immediately to 911 or the professional staff member. **DO NOT REENTER the BUILDING!** Students are encouraged to contact their parents to let them know they are safe. The fire equipment provided in the residence halls (alarms, smoke and heat detectors, and extinguishers) is provided for use in emergency situations. Tampering with this equipment is a very serious matter and will lead to campus disciplinary action and possible legal action. Strict disciplinary action will be taken if a student is found in violation of fire safety regulations. In addition, any student who interferes or disobeys a local fire department official when in the building is subject to legal action. In each residence hall room there is a map for evacuation and a sticker with emergency numbers. These items should not be removed from the door or vandalized. If these items are tampered with, it will lead to campus disciplinary sanctions.

ANNUAL FIRE SAFETY REPORT FOR RESIDENCE HALLS (CONTINUED)

Prohibited Fire Activities:

The Student Code of Conduct prohibits "conduct that disregards the welfare, health or safety of the College community, which includes, but is not limited to: 1) assault, harassment or intimidation; 2) false reports of fire or other dangerous conditions; 3) unauthorized use or possession of weapons, explosive components or chemicals, including fireworks, firearms, explosives, gas or compressed air; 4) disturbing authorized activities or the peaceful operation of the College; 5) use, possession, sale or distribution of alcoholic beverages or drugs as prohibited by law or College policy; 6) being under the influence or knowingly in the presence of drugs or alcohol while on College property or at College related events; 7) action prohibited by health or safety regulations; 8) creation of a fire hazard or other dangerous condition; 9) restriction of vehicular or pedestrian traffic flow into or out of College property or facilities; 10) action that produces mental or physical discomfort, embarrassment, harassment or ridicule to any member of the College community; 11) intentionally placing a person or persons in reasonable fear of physical harm; 12) lewd or indecent behavior; 13) tampering with fire or safety equipment; 14) parking violations; 15) disobeying the lawful order of College personnel; and/ or 16) any other conduct that threatens or endangers the health or safety of one's self or others. Students are prohibited from using portable electrical appliances that have open coils or open flames; smoking on campus; and any items with open flames.

All members of the WCCC community are encouraged to report any known residence hall fire circumstances to Facilities (Ext. 1067 or (207) 454-1067), the Director of Housing or Resident Assistant or a member of the Dean of Enrollment Management and Student Services at (207) 454-1000.

Fire Safety Equipment

At WCCC each of our residence halls has a fire suppression system, fire rated doors, an audible and visual alarm system, and is fully sprinkled. The fire alarm system is tested annually. In addition to the fire safety systems, every residence hall has fire extinguishers.

Supervised Fire Drills and Training

Supervised fire drills are conducted for each residence hall by WCCC staff. All residential professional staff receive fire safety and emergency action plan training and are responsible for covering these policies and procedures with residents during the opening community meetings.

Fire Safety

Fire safety equipment such as smoke detectors, sprinklers, fire extinguishers, fire alarm pull boxes, and emergency exit routing signs have been installed in the Residence Halls for your safety. These lifesaving items should never be tampered with. You will be found in violation of the Residence Hall Agreement and Student Code of Conduct if you tamper in any way with the fire safety equipment, or start a fire. You may be removed from campus housing. You will also be held responsible for any damage caused by tampering with the equipment or from starting a fire. Not only is this a violation of our policies, it is also a state law. If found in violation of tampering with fire safety equipment, you could also be reported to local authorities. Please note it is also a violation to not vacate any campus building during a fire alarm. Any time the alarm sounds, leave your apartment immediately following the evacuation route.

Residence Life Staff will instruct students on proper evacuation procedures at the first meeting of the year. You are encouraged to ask questions at any time if any procedure seems unclear. Students should leave by the nearest exit. If flame or smoke is blocking the nearest exit, occupants should be aware of their next available exit. You should exit the building completely. You must also move across the entrance path and wait on the opposite side of the fire lane until the Fire Department has inspected the building and approves re-entering the building.

Please be aware that the Calais Fire Department responds to all fire alarms and therefore fire lanes and the front of the entrance should remain clear at all times to provide the Fire Department with easy access to the buildings. The fire alarm sounds at the Calais Fire Department at the same time as the building alarm. Therefore, if everyone leaves the building immediately, the occupants should be out of the building before the Fire Department arrives at the scene.

ANNUAL FIRE SAFETY REPORT FOR RESIDENCE HALLS (CONTINUED)



Residence Hall Fire Statistics

WCCC takes all evidence of fires and burn marks very seriously. Each and every time a fire or burn markings are reported to Facilities an investigation is done. For purposes of compliance with the Higher Education Opportunity Act of 2008 the University is instructed to report every incident which meets the following definition of a fire.

For the purpose of fire safety reporting a fire is "any instance of open flame or other burnings in a place not intended to contain the burning or in an uncontrolled manner." The following statistics represent the total number of fires, the cause of each fire for each residence hall. Separately each and every reported fire is individually explained at the end with the following information: Cause of the Fire, Number of Deaths related to the Fire, Number of Injuries that required Treatment at a Medical Facility, and Value of Property damage related to the Fire.

WCCC reported zero fires in on-campus student housing in 2024. Two fire drills were held in each student housing facility during the 2024-2025 academic year. Students were notified of fire safety information in their housing information packets.

FIRE LOG

The WCCC Campus most recent 60-day fire log is available by contacting the Dean of Student Services Office at 207-454-1000 during regular business hours.

Clery Act Fire Safety Statistics									
Student Housing Facility	2023			2024			2025		
	Fires	*Injuries*	*Deaths*	*Fires*	*Injuries*	*Deaths*	*Fires*	*Injuries*	*Deaths*
Downeast Hall	0	0	0	0	0	0	0	0	0
Quoddy Hall	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

LINK INDEX

All links within this document can be found at the following web url:
https://www.wccc.me.edu/safety-and-security

NON-DISCRIMINATION STATEMENT

Washington County Community College does not discriminate as proscribed by federal and/or state law on the basis of race, color, religion, national origin, sex, sexual orientation, including gender identity or expression, age, genetic information, disability, marital, parental or Vietnam era veteran status in specified programs and activities. Inquiries about the College's compliance with, and policies that prohibit discrimination on these bases may be directed to:

Dr. Tyler Stoldt, Title IX Coordinator
Washington County Community College
One College Drive Calais, ME 04619
Ph: (207) 454-1032
Fax: (207) 454-1092
tstoldt@mainecc.edu

Dr. Tyler Stoldt, ADA Coordinator
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One College Drive Calais, ME 04619
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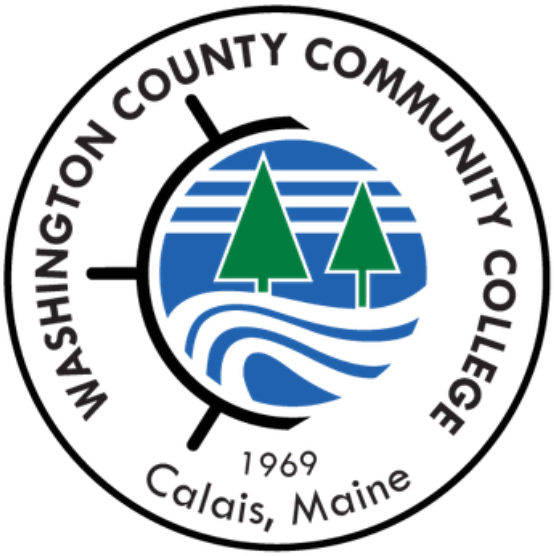
Tatiana Osmond, Affirmative Action Officer
Washington County Community College
One College Drive Calais, ME 04619
Ph: (207) 454-1094
Fax: (207) 454-1026,
tosmond@mainecc.edu

United States Department of Education, Office for Civil Rights, 33 Arch Street, Suite 900, Boston, MA 02110. Telephone: 617-289-0111. TTY/TDD: 617-289-0063. Fax: 617-289-0150. Email: OCR.Boston@ed.gov.

Maine Human Rights Commission (MHRC), 51 State House Station, Augusta, ME 04333-0051. Telephone: 207-624-.6050. TTY/TDD: 207-624-6064. Fax: 207-624-6063.

Equal Employment Opportunity Commission, 475 Government Center, Boston, MA 02203. Telephone: 617-565-3200 or 1-800-669-4000. TTY: 617-565-3204 or 1-800-669-6820. Fax: 617-565-3196. http://www.eeoc.gov/.

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